

Documentation Required for Export clearance in Nepal

The registered firm or company to follow up procedure of export to the third country by air freight is required to prepare and present the following documents for exports from Nepal:

- Customs Declaration Form
- Packing List.
- Certificate of Origin.
- GSP Certificate if applicable
- Copy of letter of credit or advance payment statement received from the bank.
- Foreign Exchange Declaration Form of Nepal Rastra Bank
- Copy of Firm/company Registration Certificate.
- Copy of income tax registration certificate or VAT registration
- Airway bill
- Letter of authority to clear the consignment
- Phytosanitary Certificate for agricultural products/plants
- Certificate from Department of Archaeology for the export of statues, Thankas, Wood carving of archaeological value, etc.
- Visa authorization certificate from Garment visa office of National Productivity and Economic Development Centre for the export of garments to Canada
- Recommendation letter from Garment visa office of National Productivity and Economic Development Centre for the export of garment to USA (for customs clearance only)
- CITES certificate from the Department of National Parks and Wild Life Conservation for the export of bone and horn products.
- Value certification from the Handicrafts Association of Nepal for handicrafts goods, Gold and silver products.
- Value-added Tax Certificate for beer, spirits, and cigarettes.
- Passbook for gold handicrafts from Handicrafts Association of Nepal if applicable.
- Clearance certificate of the Department of Drug Management for medicines.
- Clearance certificate of Department of Mines and Geology for mineral products.
- Certificate of origin from the local chamber of commerce
- Multiple countries Declaration for garment export to the USA

All the above documents except No. 9 and additional following documents are required for export to a third country by sea/land

- Transportation documents, one copy per truck (for sea cargo)
- Custom transit declarations (for sea cargo)
- Transit declaration invoice for goods in transit via India to third-country destination. (for sea cargo).